

### **Ice Allocator / Director, Ice Allocation**

In general the function of Director, Ice Allocation or Ice Allocator is to determine the ice requirements of the association in consultation with the President, VP Hockey Operations and SPMHA Ice Allocator to acquire sufficient ice from the County of Strathcona/SPMHA (or other agencies or sources) to provide the following:

- Preseason Conditioning Ice
- Try Out Ice
- Game Ice
- Practice Ice
- Provincial Playdown Ice
- Playoff Ice
- Alberta Cup Prep Camp Ice
- Post Season Conditioning Camp Ice
- Shall allocate game ice to the respective league Coordinators;
- Shall be responsible for scheduling practice time, exchanges of practice ice time and cancellation of practice ice time;
- Prepare ice allocation schedules for distribution to County Arena Staff, Referee In Chief, Divisional Directors, Executive Committee members, SPKAC teams' via managers and coaches;
- Monitor "No-Show" Ice Reports to determine problem areas;
- Regularly consult with County Arena and Sports Centre Staff to determine and resolve any scheduling problems and update them in respect of any scheduling changes;
- Meet in conjunction with SPMHA Ice Allocator, with Representatives of County of Strathcona regarding the monitoring, review of and changes to, the County Ice Allocation Policy;
- May appoint an assistant Ice Allocator if required;